

## FORWARDING CENTERS

As Revised October 22, 1913

All charity organization societies are notified that the societies named below have agreed to serve as Forwarding Centers for the territories specified. A request for an investigation in any place in these districts which has a post office, but no charity organization society, may be sent to the appropriate Forwarding Center.

1. The Forwarding Center agrees to obtain a satisfactory correspondent in each place with a population of over 5,000, and in smaller places when convenient.

2. It will obtain available lists for its own state or province, such as the lists of clergymen in the most promising denominations in that state, postmasters, doctors, etc., enabling it to find a correspondent on demand in any small town or village, but it shall not be held responsible for the quality of their work.

3. Inquiries sent to Forwarding Centers *should be accompanied by three two-cent postage stamps*. Unless stated to the contrary in the letter of inquiry, it is assumed that the inquirer is willing to reimburse the Forwarding Center for necessary telephone messages at a cost not to exceed fifty cents.

4. Societies shall not ask Forwarding Centers to make inquiries and at the same time write directly to correspondents, relatives, etc.

5. Adequate information should be given to the Forwarding Centers in order that they may give the local correspondents not only an idea of the situation in the family but the kind of information or service desired, for these correspondents frequently do not understand the nature and purpose of investigation. It is further suggested that, when possible, a carbon copy of the inquiry be enclosed so that the Forwarding Center may retain this while sending the original to its local correspondent.

TERRITORIES	THE UNITED STATES	FORWARDING CENTERS
Alabama		Birmingham
Arizona		Phoenix
Arkansas		Little Rock
California		San Francisco
Colorado		Colorado Springs
Connecticut		Hartford
Delaware		Baltimore, Md.
Florida		Jacksonville
Georgia		Atlanta
Illinois		Chicago
Indiana		Indianapolis
Iowa		Des Moines
Kentucky		Louisville
Maine		Portland
Maryland		Baltimore
Massachusetts		Boston
Michigan		Detroit
Minnesota		Minneapolis
Missouri		St. Louis
Nebraska		Omaha
New Hampshire		Salem, Mass.
New Jersey		Newark
New York State west of Oswego, Syracuse and Binghamton,		
including Oswego		Buffalo
New York State east of the above cities		New York
North Carolina		Charlotte
Ohio—Van Wert, Delphos, Lima, Kenton, Marion, Mt. Vernon,		
Coshocton, Bellaire and all points south thereof		Columbus
Ohio—all points north of the above cities		Cleveland
Oregon		Portland
Pennsylvania, east of the Susquehanna		Philadelphia
Pennsylvania, west of the Susquehanna		Pittsburgh
Rhode Island		Providence
South Carolina		Columbia
Tennessee		Memphis
Texas		Houston
Virginia		Washington, D. C.
Washington		Seattle
West Virginia		Wheeling
Wisconsin		Milwaukee
CANADA		
Maritime Provinces } .....		Montreal
and Quebec		
Ontario		Toronto
Manitoba and } .....		Winnipeg
Saskatchewan }		
Alberta and } .....		Calgary
British Columbia }		