

Russell Sage Foundation: Apply for a Research Grant (<https://rsf.fluxx.io>)

LOI REQUIREMENTS

Demographic Information: RSF asks that all applicants provide complete and updated contact, demographic, and professional information. Have you reviewed and confirmed that your contact information [in the grantee portal] is correct? [Yes/No]

LOIs should reflect the key elements of a complete proposal. Statement of the problem and key questions/hypotheses should be concise and clear. The bulk of the LOI should provide detail on how the data, methods and research design are appropriate for answering the questions posed. Information such as preliminary/pilot findings should be included when available, and sample size/power calculations where relevant.

How did you hear about this program (select all that apply)?

- RSF Website
- RSF Newsletter/Email
- Colleague
- Meeting/Conference
- Social Media
- Listserv of a Professional Organization
- Other

Please provide the following contacts at your organization for this grant:

Organization Signatory: the individual responsible for contractual matters, including grant agreements.

Financial Reporting Contact: the individual responsible for financial reporting on the grant.

Grant Administration Contact (optional): an individual who can assist with administrative aspects of the grant, including coordinating the agreement signature process and submitting reports and amendment requests.

These individuals will receive relevant email notifications about the grant and will be able to access the grant record through the Fluxx grantee portal. If you do not see the name of the appropriate individual in the dropdown, or if you are unsure who will fulfill these roles for this grant, please leave this question blank for now. If your grant application is approved, you may provide RSF with this information at that time.

Program: [Select from drop down—see <https://www.russellsage.org/programs> for list of current programs]

Project Focus (if applicable): [Select from dropdown—current options: COVID-19 pandemic and the resulting recession & Systemic racial inequality and/or the 2020 mass protests]

Project Title:

Project Abstract/Summary: [1000 character limit]

Please review RSF's budget guidelines before submitting this application (<https://www.russellsage.org/how-to-apply/apply-project-grants/budget>). LOIs do not require a full budget template. If you are invited to submit a proposal, you will be asked to submit a project budget

using RSF budget template at that time. Note that the maximum grant amount is \$200,000, including 15% indirect costs. No indirect costs are allowed on grant amounts of \$75,000 and less.

Budget Requested [in USD]:

Proposed Project Start Date:

Proposed Project End Date:

PI Academic-Year Teaching Load:

- NA
- None
- 1-4 courses/year
- 5 courses/year
- 6 or more courses/year

Co-PI Information

Please list the name, organization, and email address for each of the co-principal investigators (co-PI) on this project (up to 5). After submitting your application, please have the Co-PIs create an account within the RSF portal (if they do not already have one). Please send your co-PI's this link (https://rsf.fluxx.io/user_sessions/new)

Are there co-principal investigators involved on this grant? [Yes/No]

For each co-PI:

Co-PI Name:

Co-PI Organization:

Co-PI Email Address:

Co-PI Academic-Year Teaching Load:

Supplemental Project Information

Is your project focused on academic research in the social sciences (economics, sociology, psychology, etc.): [Yes/No] *If your project is not focused on academic research in the social sciences, it likely will not be eligible for funding from RSF. Please refer to our website for more information.*

Is your project focused on general support for an organization, health outcomes, or project evaluation? [Yes/No] *RSF does not typically fund general support for organizations, health outcomes, or project evaluation projects. Please refer to our website for more information.*

What kinds of data are you proposing to use in your project? Select all that apply.

Administrative	Matched or Linked
Ethnography	Proprietary
Experiments	Social Media
Historical/Archival	Survey
Interviews	Other (specify)
Large Scale Text	

Does your project rely on access to restricted-use or proprietary data? [Yes/No]

Data Access Confirmation: If the successful completion of a project depends on access to data sources that are not publicly available, the grant would be contingent on written confirmation of access to these data sources.

Will your project, if funded, use RSF funds to collect data, purchase data, or pay data access fees? (Select all that apply)

- Pay data access fees
- Purchase data
- Collect data
- None of the above

Will your project result in a new dataset (originally collected or newly linked data)? [Yes/No]

Data Release Policy: As a condition for providing substantial support for new data collection or newly linked/developed datasets, RSF requires PIs to make their datasets publicly available to the social science research community. If PIs are invited to submit a full proposal, they will be asked to include a plan for public release of the data and documentation. RSF will consider exceptions for proprietary data and qualitative data.

If you are creating a new dataset as part of this project, do you have a plan to release this data? [Yes/No/Not Applicable]

Is your proposed project a randomized control trial? [Yes/No]

Pre-Registration Policy: As a condition for providing substantial support for randomized controlled trials (RCTs), RSF requires RCTs to be pre-registered. If a proposal is invited, PIs will be asked where and when they plan to pre-register the trials.

Please indicate what method(s) you will use to analyze your data.

- Qualitative Methods
- Quantitative Methods
- Mixed Methods
- Not applicable

If Mixed Methods, what is the primary method for data analysis?

- Qualitative Methods
- Quantitative Methods
- Equally Qualitative/Quantitative Methods

Briefly describe how you will analyze your data. [300 character limit]

You may include up to four possible reviewers who you believe are well qualified to review your submission and do not have a conflict of interest. Please note that this list will serve as a suggestion to RSF only; we cannot guarantee who will serve as a reviewer on this project.

You also may designate persons who you believe cannot provide an unbiased review of your submission. Please send their names to programs@rsage.org. A member of our Programs team may reach out for more information.

LOI Documents

- 1. Letter of Inquiry:** Please upload a Letter of Inquiry (LOI) that is no more than 4 pages, excluding references, describing the project, single-spaced, with standard 11 or 12-point font, and 1 inch margins. Please upload any appendices as a separate document. If the LOI contains formulas or other graphics, upload the document as a PDF.
- 2. CV:** Please upload a CV that is abbreviated, no more than 5 pages. If this is a research project, you will be able to upload the CVs of your Co-PIs at the proposal stage.